
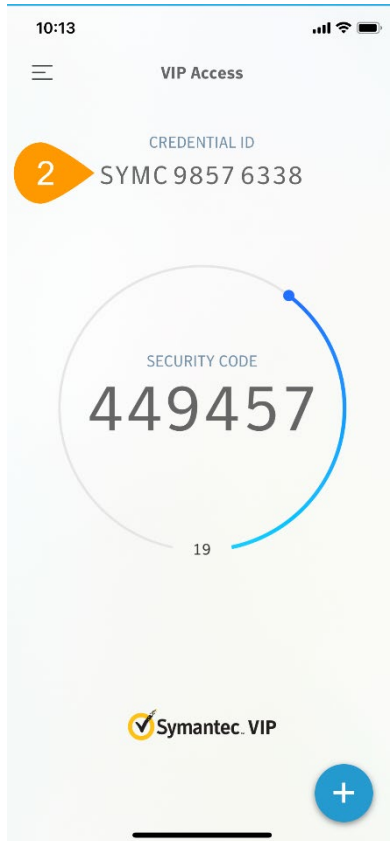


# Treasury Management: Business Online Banking Soft-Token

Please use the instructions below to obtain Multi Factor Authentication for ACH and Wire approvals on BottomLine.

1. From your mobile device, please download and open the app **VIP Access**. 
2. To complete the user setup process, provide the [Treasury Management team](#) with the **Credential ID** as shown below, as well as your **username**. It typically begins with SYMC and is followed by numbers.



The **security code**, the numbers located inside the circle, are the approval code needed when you complete the activation or approve a wire or ACH. Please note that Centier will never reach out to you to obtain your security code or login credentials. Any effort to obtain this information may be a scam and should be reported to Centier immediately.

Please contact Treasury Management at our department email below if you have any questions: [treasury\\_management@centier.com](mailto:treasury_management@centier.com).